

The International
school & community college

Unlocking Potential

ADMISSIONS POLICY

Reviewed: Sept 2011

Date of Next Review: Sept 2012

Admissions Policy/Procedure



Unlocking Potential – Raising Achievement

BSF Phase 1 - Our transformed school buildings will be completed by September 2012

The International School and Community College, East Birmingham (ISCCEB) is an 11-18 Co-educational comprehensive school.

Pupils will be admitted at age 11 without reference to ability or aptitude. The number of intended admissions for the academic year 2011 / 2012 will be 180.

Places at ISCCEB are open to students living in Birmingham and surrounding local authorities.

The school is included in the Local Authority booklet "Parents Choice" circulated to parents of all Year Six children throughout the Primary Schools.

Open Days are held during the school year for prospective pupils and their parents / carers.

Where application for admission exceeds the number of places available, the following criteria will be applied in the order set out below to decide which children to admit.

1. Priority goes to Looked After Children (those in Public Care)
2. Pupils with a Special Needs Statement, that names ISCCEB as the most appropriate school
3. Where the child has an elder brother or sister who will be in attendance in the school in September in the year admission is sought
4. Proximity of the child's home to the school (as allocated on the basis of a straight line measurement between home and school). Those living nearer the school accorded a higher priority.

Where parents / carers are not satisfied with the outcome of an application, the case can be considered by an independent appeals panel, details to be obtained from Admissions and Appeals, Birmingham City Council, Admissions and Appeals, Council House Extension, Margaret Street, Birmingham, B3 3BU. Tel: 0121 675 0555.

Children unsuccessful in gaining a place are automatically put on the waiting list. Places will be offered from the waiting list in the order given whenever the number of places accepted, falls below the admission limit of the school.

Pupils are considered for entry to the Sixth Form based upon previous academic attainment and on suitability for the course applied for.

Mid-term admissions (non Year 7 entry or Sixth Form entry), enquiries should be directed to the Local Authority.



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The following protocols will be followed for all mid-term admissions received from Admissions and Appeals:

- numbers on roll must be checked to see if there are places
- **if there are places available** the previous school will be contacted to ask for progress details to ensure continuity of education.
- if the child has not attended school in England, the last school report should be asked for and translated where possible.
- when the progress details have been received from the former school the parent/carer and pupil will be invited for interview. If the pupil has English as an Additional Language an interpreter will be present if needed with the TA responsible for English as an Additional Language as well as the Admissions Secretary.
- When pupils start at The International School the Pastoral Assistant will allocate an appropriate peer buddy to ensure the student settles in.

Associated policies

The SEN Policy

Equal Opportunities Policy

APPLICATIONS

All applications must be submitted to the LA in accordance with their outlined procedure and by the date specified.

ALL SCHOOL PLACES ARE OFFERED ON THE BASIS THAT THE INFORMATION PROVIDED IS CORRECT. THE SCHOOL RESERVES THE RIGHT TO WITHDRAW ANY OFFER ON THE BASIS OF A FRAUDULENT OR INTENTIONALLY MISLEADING APPLICATION.



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